



INDIAN OVERSEAS BANK

..... **BRANCH**

To
 The Manager
 Indian Overseas Bank
 _____ Branch

Application for term loan against rent receivables "Liquirent"

I hereby apply for a term loan of Rs..... repayable in monthly instalments for the purpose of..... against the rent receivables by me during the next months from my property situated at..... I confirm having understood the terms and conditions of the above scheme and agree to abide by the same. I give below the particulars about me which are true and correct and I have not withheld any information that may be vital for the sanction of the loan applied for by me.

1.	Name of the applicant :	
2.	Date of Birth & Age :	
	If married, number of children & other dependents	
	Residential address with Phone No.: Present Address: Permanent Address:	
	Employment Particulars: a) Name of the Employer: b) Office: c) address with Phone No:	
	Salary/ Pension Particulars a) Gross Salary/Pension : b) Deduction: c) Net Salary/Pension : d) Any other income (proof to be attached): e) Total Income (c + d): f) PAN NUMBER:	
	If the applicant is a professional / in trade / business: a) Address and fax and Phone No:	

	b) Line of activity: c) Annual income for the last three years: d) PAN NUMBER:													
	If the applicant is a company / Organisation: a) Name of the Company / Organisation and date of establishment: b) Registered Office address, c) Phone and fax No: d) Line of activity: e) Ownership Pattern: f) Net profit for the last three years: g) PAN NUMBER:													
	Others Source of Income													
	Details of present assets & liabilities (assets such as land, buildings, LIC policies, NSC, KVP, IVP, Cash & Bank deposits etc.): a) Details of assets:													
	<table border="1"> <thead> <tr> <th>Nature of asset</th> <th>Location/Details</th> <th>Market Value/Surrender Value/ Present Value of the deposit</th> <th>Whether encumbered</th> </tr> </thead> <tbody> <tr> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td></td> <td></td> <td></td> <td></td> </tr> </tbody> </table>		Nature of asset	Location/Details	Market Value/Surrender Value/ Present Value of the deposit	Whether encumbered								
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	Details of guarantee given: a) To whom given: b) Name of the principal debtor: c) Amount of Guarantee:													
	Details of the property to be let out/let out: a) Location Survey No: b) Plot No/Door No: c) Street: d) Village:													

	<p>e) Taluk: f) District: g) State: h) Built in area of house/shop: i) Plinth area in case of flat: j) Whether Plan for construction has been approved/sanctioned by appropriate authority? (copy of approved plan to be enclosed): k) Whether the property is free of any encumbrance? (legal opinion on the property is to be obtained before sanction of loan): l) Age of house/flat/shop: m) Whether taxes have been paid up to date(copy of the latest tax paid receipt is to be verified) :</p>	
	<p>How the property was acquired/purchased:</p> <p>a) Ancestral property: b) Purchased from own sources: c) Finance obtained from banks/financial institutions: - Name of the financial institution: - Amount of loan: - Present outstanding: (Certificate from financial institution should be called & verified)</p>	
	<p>Particulars of tenant</p> <p>a) Whether individual / organization: b) In case of individual employment particulars/amount of monthly salary (Gross as well as net): c) In case individual is in business/profession: d) Nature of business/profession: e) Annual income:</p>	
	<p>In case of organisation</p> <p>— Name & address (with phone & fax no): — established on: — line of activity: — ownership pattern: — business results:</p>	
	<p>Any court case is pending against the borrower :</p>	

	Particulars of the Lease agreement (copy to be attached) — Lease expiring on: — Monthly rent: — Amount of rental advance/security deposit taken from lessee: — Rental arrears if any:	
	Applicant Banking with us since: Details of account and Number SB/CD/CC a/cs:	
	17. Any other particulars:	

Place:

Signature of the applicant

Date:

Documents to be enclosed

- a) Copy of the Lease Deed
- b) Income Proof of Applicant and Lessee
- c) Guarantor's Statement if any
- d) Income Tax/ Wealth Tax assessment order / GST, if applicable
- e) Copy of the title deeds of the property, latest tax paid receipt
- f) Copy of the approved plan of the building

Certificate of balances if finance is availed against the property from any other sources.